

# SHIPPING DECLARATION - PERSONAL CARGO

## IMPORTANT NOTICE

1. Enter all names as per Photo ID (National ID/DL-Initials are sufficient for Customs)
2. Enter a Valid contact number and email address
3. Write in block letters
4. Excessive Weight Load results in additional payment for palletizing/ bottom load or being last load.

**PLEASE NOTE**

If above is not followed, your goods may not be handled in a timely manner.

**SELECT SERVICE**

SEA

AIR

ROAD



1300 - 1 - TRANSCO

206 Discovery Road, Dandenong South, Vic 3175  
 45, Adrian Road, Campbellfield VIC 3061  
 Tel: +61 3 9357 7228 Fax: +61 3 9357 7229  
 info@transcocargo.com.au

Customer Code

SHIPPER / SENDER

CONSIGNEE / RECEIVER

Full Name \_\_\_\_\_  
 as per \_\_\_\_\_  
 Passport/NIC \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ / Home: \_\_\_\_\_  
 Email: \_\_\_\_\_

Full Name \_\_\_\_\_  
 as per \_\_\_\_\_  
 Passport/NIC \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ / Home: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Passport / ID No: \_\_\_\_\_

1. Please ensure the packages are secured, nailed and taped properly
2. Please write address very clearly on the packages.
3. Place the packages where pickup truck has clear access.
4. Call Transco and advise that the goods are ready for collection, and arrange a collection date, Prior to shipment cut-off.
5. Please have payment ready at the time of collection, to avoid delays.
6. Transco will take every care to dispatch your goods safely, but will not be liable for any loss, damage even if professionally packed or delay in transit unless customer requests Marine Insurance cover, without which claims will not be accepted
7. Most Customs offices close for lunch from 12.30 to 2.30 PM. Please avoid going for clearance during this time.
8. Any Destinations Customs Expenses and /or Demurrage are payable by the receiver
9. On Air Shipments Liquids and Batteries require special approval/packing

**R 203151**

Port of Loading

Port of Discharge

MARKS & NO'S	PACKAGES		DESCRIPTION OF ITEMS (Declare all contents)	WEIGHT KGS	MEASUREMENT CBM	VALUE	OFFICE USE
	NO	TYPE					
TOTAL			TOTAL				

Package Sizes/Type  1½CBM  1 CBM  ½ CBM  ¼ CBM  Tea Chest  Gift Box  Wine Box  Other

**OFFICE USE ONLY**

FREIGHT + PICKUP + D to D S to S - DISCOUNT/ COMMISSION = TOTAL DUE TO TRANSCO

Collection Centre

BL No

Please Retain Original Purchase Receipt to Claim Back Deposit Paid  
 REMARKS

- Do you want your goods to be insured?  Y  N  
 If Yes please contact our office for further information.
- Do you want us to arrange door delivery / station delivery at destination  Yes (additional charges apply)
- I declare that, firearms, dangerous goods, chemicals, any prohibited items or commercial quantity of goods are not in the contents

NAME

SIGNATURE

DATE

Name and Signature of Declarant

**Ps: If above is not marked then it will be taken as not applicable**

Transco will accept the goods for delivery at its own discretion. Please note in some cases Transco can refuse goods for delivery without assigning any reason.

All transactions are subject to Transco International (Aus) Pty Ltd Standard Trading Conditions set out on the reverse hereof" and in our website [www.transcocargo.com.au](http://www.transcocargo.com.au)



**Transco International Pvt Ltd**

We love to deliver

Transco Head office: 206-208 Discovery Road, Dandenong South, Vic 3175

45 Adrian Road Campbellfield VIC 3061

BL No:.....

Ref No: **R 203151**

Date: .....